

Who Do I Contact About...?

- **Occupational Health and Safety Concerns**

Bargaining Unit Contact – Melissa Cummins – email – L71LVA615@ona.org

- **Legal Expense Assistance Plan (LEAP) Team**

If you have a question regarding a legal matter or have been contacted by the College of Nurses of Ontario call the LEAP Team immediately for further guidance at LEAP intake: (416) 964-8833 or 1-800-387-5580. After hours, call the Board of Directors Intake: (416) 964-1079 or 1-877-839-6245, ext. 7775.

- **WSIB/Work Accommodation**

We provide support when you are returning to work from an illness or injury. Please contact your Bargaining Unit President – Sarah James via email – Local071BUP615@ona.org for assistance in your return to work. We also provide support and information regarding Workplace Safety and Insurance Board claims. If your WSIB claim has been denied, contact WSIB Intake at (416) 964-8833 or 1-800-387-5580.

- **Grievance**

If you think you have experienced a violation under the collective agreement, we may need to file a grievance. The first step in doing so is to notify your ONA leader Debbie Derouin with your concern via email – Local071GC@outlook.com Please note that you must file a verbal complaint with the employer at the time of the occurrence. Check your Central collective agreement - Article 7 for the number of days outlined in the process.

- **Meetings with Management**

If you are called to a meeting with management for any purpose, you have the right to representation by ONA. This includes QCIPA & Quality Care Review meetings. Please contact your ONA leader – Sarah James via email – Local071BUP615@ona.org ASAP

- **ONA Information**

If you would like any information about ONA, visit the website at www.ona.org.

If you would like any information about the Local, visit the website at <http://local71.ona.org>

- **Professional Responsibility/IWA's**

ONA works diligently to provide safe working conditions for our members and our primary means of doing this is by utilizing our unsafe workload forms. If you think you are unable for any reason to provide safe care for your patients, please fill out an unsafe workload form found on the ONA website - www.ona.org or the Local website and submit this to your manager. Provide a copy to your ONA leader contact via email – Local071BUP@ona.org or leave a copy at the ONA office in the North Tower – 4th floor – 4N507. These forms allow us to go forward with your concerns and advocate on your behalf for safe working conditions. These forms are reviewed with the employer at the bi-monthly HAC meeting. You are welcome to attend these meetings.

- **ONA Educational Workshops**

Information can be found on the ONA website - www.ona.org. These workshops are open to all members. Please contact your Local Coordinator via email - local071@ona.org if you are interested in attending. The Local strongly encourages all members to attend the Professional Responsibility/IWA and Grievance Process workshops.

- **Employment at More than One Facility**

Just a few notes to keep in mind if you are employed at more than one facility:

- If both facilities are ONA workplaces, you will be paying ONA dues at each facility and will be entitled to a refund of a portion of your dues. This refund is the amount in excess of a calendar year's central dues portion. If you do not receive your refund, you should call ONA's provincial office at 1-800-387-5580. Please ensure that your address is correct with both your local. Information can also be found on the ONA website – www.ona.org – Dual Dues.

- **Salary Schedule/Placement on the Wage Grid**

Detail can be found in your Local Collective Agreement and Central Collective Agreement Article 19 – Compensation. Should you have any questions please contact your local ASAP.

Again, welcome to Ontario Nurses Association ONA071 and hope to see you at our local meetings, ONA educational workshops and the Local Nurses Week event!

To receive ongoing current information please continue to view both the ONA website and the Local website.

Updated Nov. 2025